**MINUTES**

**EAST BAY CAMFT 2019**

**BOARD OF DIRECTORS MEETING**

**Bay Street Mall, Emeryville, CA**

**March 15, 9:40 – 11:35 am**

Present: President, Susan Kelsey; Treasurer, Jason Ranieri; Secretary, Heather Brostrand, Membership, Tu Hoang, Social Media, Laura Friedberg; Guest Karen Yu

Planned absences: Danielle Dekker and Beth Hermosillo; Absent: Guest Jacqueline

**M**oved/**S**econded/**A**pproved February Minutes, as amended.

January and February Financial Statements M/S/A.

Interviewed Board member applicant. M/S/A Karen Yu as Hospitality Director.

Secretary’s report: Updating networking meeting info. See attached chart.

Membership report: Spreadsheet with breakdown of members and category. E-Tree only is not a membership category in the Chapter Bylaws. Tabled discussion regarding not accepting any more “E-Tree only” memberships/subscriptions. Tabled discussion regarding phasing-out E-Tree only category.

Financial report/bank account info: Appx $58K. Financial statements and information moved from QB on-line to Quickbooks Pro. Sandy manages. Sandy, Jason and Susan have on-line access to bank account. Sandy writes most routine checks. Jason handles on-site monies. Checks require two signatures. Jason, Susan and Heather are authorized check signers. Privacy/access concern with Wild Apricot website resolved. Will look into getting email addresses for board members through the website. Non members are being purged from E-tree/list-serve.

Agreed that Sandy would submit a monthly Administrative Report for Board Meetings.

Social Media Report: [www.eastbaytherapists.org](http://www.eastbaytherapists.org) Managing Facebook page. Laura will also manage LinkedIn page. Will include chapter activities on pages. Suggested “member profiles” be posted.

Program Director Report: Deposits made at Preservation Park in Oakland.

**Fri, May 3rd Luncheon**.  Nabil El-Ghoroury (CAMFT Exec Dir) presenting, 1 CEU.  11:30-12:30 LUNCH, 12:30-1:30 SPEAKER and GENERAL MEMBERSHIP MEETING.  Email vote will be held on pricing. Bylaws likely stipulate requirements for holding membership meetings.

**July 6, Sat,** 9-3, 5 CEUs? Private Practice? Will ask Ron and Barbara to present.

**Oct 19, Sat**, 9-5, 6 CEUs? Law & Ethics. Will contact CAMFT for atty speaker.

Board openings: **President-Elect**; Program Director: Venues; Marketing Director; Associate Representative; Student Representative

3000 Club: Heather is spearheading. Susan says Ron proposed resuming monthly meetings at WISC in San Leandro. Heather will follow up.

EB CAMFT Committees: Networking meetings – see info on “Contact” list. The leader of each meeting is considered an EB CAMFT Committee Chair.

Planning for 2019: Collaborative trauma workshop – Marin, San Francisco, Yolo/Solano will be contacted.

CAMFT Annual Conference in Burlingame, April 25-27.  Jason (Thur/Fri) and Heather (Fri/Sat) will oversee our table.  Several Board members indicated that  are attending and will stop by to help.

CAMFT Supervision Workshop in October in Concord – Heather attending.

Heather will look into a lapel mic/speaker for events.

Closed Session: 15 minute discussion regarding personnel issue.

Next meeting: Friday, April 12, 9:30-11:30am, Bay Street Mall, Emeryville